

Bupa Civil Servants Health Insurance Scheme Application Form

保柏公務員醫療保障計劃申請表



To ensure your cover can take effect on the first day of the following month, please send us the completed application form at least 5 working days prior to the end of the month.

如欲合約在下月一號生效，請將填妥的申請表於月底前最少5個工作天寄回保柏。

Please complete this form in **ENGLISH and BLOCK LETTERS**. Please tick as appropriate.

請以**英文正楷**填妥本申請表，並於適用地方加「✓」號。

| | | | | |
|------------------------------|--------------------------|-------|------|--------|
| For Bupa use only 保柏專用 | Reference No. : 參考編號 | _____ | | |
| | Effective Date : 生效日期 | DD 日 | MM 月 | YYYY 年 |

Personal Details of Applicant 申請人資料 (Applicant must be aged 18 or above 申請人年齡必須為18歲或以上)

You are a 你是 civil servant 公務員 non-civil service contract staff 非公務員合約僱員 staff of the Legislative Council Secretariat 立法會秘書處職員

Title 稱謂 Name of Applicant (same as HKID Card) 申請人姓名 (與香港身份證相同)

Mr 先生 Surname 姓 _____
 Mrs 太太 _____
 Ms 女士 Given Name 名 _____
 Miss 小姐 _____

HKID Card No. / Passport No. 香港身份證號碼 / 護照號碼 _____ Sex 性別 M 男 F 女 Date of Birth 出生日期 _____
DD 日 MM 月 YYYY 年

(Optional 可選擇填寫)

Height 身高 _____ m 米 cm 厘米/ ft 尺 in 吋 Weight 體重 _____ kg 公斤/ lb 磅 Smoker 吸煙者 Yes 是 No 否

Contact Details of Applicant 申請人聯絡資料

Correspondence Address* 通訊地址* (Please complete in ENGLISH and BLOCK LETTERS 請以英文正楷填寫)

Flat 單位 / Room 室 / Floor 層數

Block 座 / Building 大廈 / Mansion 閣 / House 樓 / Estate 屋苑

Street 街 / Road 道

District 地區

HK 香港 Kln 九龍 NT 新界

Email Address# 電郵地址#

Contact No. 聯絡電話

Fax No. 傳真號碼

Mobile No. 流動電話號碼

Place of Residence 居住地

* P. O. Box, hotel address and overseas address are not acceptable. 郵政信箱、酒店地址及海外地址恕不接納。

You can access our e-Services through **myBupa**, our online and mobile platform, to view and download your policy-related documents. To access these e-documents, you are required to register for a **myBupa** account and provide an email address where you will receive email notifications when a document is ready for you to access from your **myBupa** account. You will no longer receive hard copy of these documents by post.

To save our planet, Bupa encourages communications through electronic means. This will be the default option for our future communications with you when your insurance policy is set up. However, if you wish to receive a hard copy of all documents by post, please call your consultant or contact us at 2517 5268 to let us know your preference.

你可透過 **myBupa** 網上及手機的電子服務查閱及下載與你保單相關文件。要查閱這些電子文件，你須登記 **myBupa** 帳戶，並提供電郵地址。當文件已上載於你的 **myBupa** 帳戶後，你便會收到電郵通知。你將不會以郵寄方式收到這些保單文件的印刷本。

為了拯救我們的地球，保柏鼓勵通過電子方式進行溝通。這將會是我們未來在設立你的保單時與你溝通的默許選擇。但是，如果你希望通過郵寄方式收到所有文件的列印本，請聯絡你的顧問或致電 2517 5268 讓我們了解你的選擇。

^ Unless otherwise specified by Member in writing, the Service Provider(s) will consider Hong Kong as the Place of Residence of all Members and repatriate relevant Members to Hong Kong when Medically Necessary. (If you opt for Bupa Worldwide Assistance Programme)

除非會員特別以書面通知，服務供應商將設定香港為所有會員之居住地，於有醫療需要時送返有關會員回香港。(如選擇保柏國際援助計劃)



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Details of Proposed Member(s) 準會員資料

| | |
|--|---|
| <input type="checkbox"/> Myself 本人 | (Details as page 1 資料如同第一頁) |
| <input type="checkbox"/> Spouse 配偶 | (must be aged 18 to 64. 年齡必須介乎18至64歲。) |
| Spouse's Name (same as HKID Card) 配偶姓名 (與香港身份證相同) | |
| Surname 姓 | |
| Given Name 名 | |
| HKID Card No. 香港身份證號碼 | Sex 性別 <input type="checkbox"/> M 男 <input type="checkbox"/> F 女 |
| Date of Birth 出生日期 | DD 日 MM 月 YYYY 年 |
| Height 身高 | Weight 體重 |
| m 米 cm 厘米/ ft 尺 in 吋 | kg 公斤/ lb 磅 |
| Place of Residence 居住地 | Smoker 吸煙者 <input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否 |
| <input type="checkbox"/> Child 子女 1 | (unmarried children must be aged below 18 or below 25 if in full-time education. 未婚子女年齡必須為18歲以下或25歲以下之全日制學生。) |
| Child's Name (same as HKID Card/Birth Certificate) 子女姓名 (與香港身份證/出生證明書相同) | |
| Surname 姓 | |
| Given Name 名 | |
| HKID Card No. / Birth Certificate No. 香港身份證號碼 / 出生證明書號碼 | Sex 性別 <input type="checkbox"/> M 男 <input type="checkbox"/> F 女 |
| Date of Birth 出生日期 | DD 日 MM 月 YYYY 年 |
| Place of Residence 居住地 | |
| <input type="checkbox"/> Child 子女 2 | (unmarried children must be aged below 18 or below 25 if in full-time education. 未婚子女年齡必須為18歲以下或25歲以下之全日制學生。) |
| Child's Name (same as HKID Card/Birth Certificate) 子女姓名 (與香港身份證/出生證明書相同) | |
| Surname 姓 | |
| Given Name 名 | |
| HKID Card No. / Birth Certificate No. 香港身份證號碼 / 出生證明書號碼 | Sex 性別 <input type="checkbox"/> M 男 <input type="checkbox"/> F 女 |
| Date of Birth 出生日期 | DD 日 MM 月 YYYY 年 |
| Place of Residence 居住地 | |

^ Unless otherwise specified by Member in writing, the Service Provider(s) will consider Hong Kong as the Place of Residence of all Members and repatriate relevant Members to Hong Kong when Medically Necessary. (If you opt for Bupa Worldwide Assistance Programme)
除非會員特別以書面通知，服務供應商將設定香港為所有會員之居住地，於有醫療需要時送返有關會員回香港。(如選擇保柏國際援助計劃)

Choice of Cover 投保項目 (The choice of cover for the applicant and all dependant(s) must be the same 申請人及其受供養人的投保項目必須相同)

| | | | |
|---|--|--|---|
| Core Benefit 主要保障 <input checked="" type="checkbox"/> Hospital and Surgical Benefit 住院及手術保障 | | | Optional Benefit 自選額外保障 |
| Plan 計劃 1 Private 私家房 | Plan 計劃 2 Semi-private 半私家房 | Plan 計劃 3 Ward 大房 | <input type="checkbox"/> Supplementary Major Medical Benefit 附加醫療保障 |
| <input type="checkbox"/> Option 選擇 1 100% reimbursement 賠償100%費用 | <input type="checkbox"/> Option 選擇 1 100% reimbursement 賠償100%費用 | <input type="checkbox"/> Option 選擇 1 100% reimbursement 賠償100%費用 | <input type="checkbox"/> Clinical Benefit 門診保障 |
| <input type="checkbox"/> Option 選擇 2 80% reimbursement 賠償80%費用 | <input type="checkbox"/> Option 選擇 2 80% reimbursement 賠償80%費用 | <input type="checkbox"/> Option 選擇 2 80% reimbursement 賠償80%費用 | <input type="checkbox"/> Bupa Worldwide Assistance Programme 保柏國際援助計劃 |

Payment Method 繳付保費方法

| | | |
|---|--|--|
| Payment Frequency 繳付保費形式 | Payment Method 繳付保費方法 | Remarks 備註 |
| <input checked="" type="checkbox"/> Yearly 年繳 | <input type="checkbox"/> Credit Card 信用卡 | Please attach a completed Credit Card Authorisation Form 請連同填妥之信用卡付款授權書寄回 |

Bank Account for Reimbursement 支付賠償之銀行戶口

Claims payment will be reimbursed by autopay only. If the correct bank account information is not provided, we may not be able to reimburse your claim in a timely manner.
賠償款項只以自動轉賬方式支付。如你未能提供正確的銀行戶口資料，我們可能會因此未能準時支付你的賠償款項。

I hereby agree and authorise Bupa (Asia) Limited to reimburse claims payment to the account below. 本人同意及授權保柏（亞洲）有限公司轉賬賠償款項於以下戶口。

Account Holder's Name (Same as recorded on bank account statement/passbook)
戶口持有人姓名 (與銀行結單/存摺相同)

HKID Card No.
香港身份證號碼

Personal Hong Kong savings / current account number (HK\$ only) 個人香港儲蓄 / 往來銀行戶口號碼 (只限港幣)

Bank Name
銀行名稱

Bank No.
銀行編號

Account No.
戶口號碼

If the above account holder is not the applicant or proposed Member*, please fill in the following information.
若上述之戶口持有人並非申請人或準會員*，請填寫以下資料。

Relationship with the applicant/proposed Member* 與申請人/準會員*關係 (Applicable to spouse, parents or children only 只適用於配偶、父母或子女)

I acknowledge that I will need to provide a valid Hong Kong bank account details later for Bupa (Asia) Limited to avoid any delay on claims reimbursement if I do not provide my bank account details at this time.
本人明白如現選擇不提供銀行戶口資料，稍後需要向保柏（亞洲）有限公司提供有效的香港銀行戶口資料，以免延誤賠償。

Also, I may update the bank account details later on myBupa, our online and mobile platform.
此外，本人稍後亦可於myBupa網上及手機平台上更新自己的銀行戶口資料。

*Please delete if inappropriate 請刪除不適用者

Employment Declaration 受僱聲明

Employment Details of Applicant 申請人受僱資料

Rank Code 職級編號：

Department Code 部門編號：

Department Name 部門名稱：

Pay Point 薪酬點：

Pay Scale 薪酬級別：

Eligible civil servants please submit 合資格公務員請提供：

Either the employment declaration completed and signed by your Supervisor, or one copy of your salary statement issued within 3 months before the Contract Effective Date by The Treasury Branch of the Government of the Hong Kong Special Administrative Region
由申請人之上級填寫並簽署的受僱聲明，或一份由香港特別行政區庫務科於合約生效日前三個月內發出之薪酬單副本。

Eligible non-civil service contract staff, please submit: 合資格非公務員合約僱員請提供：

The employment declaration completed and signed by your Supervisor.
由申請人之上級填寫並簽署的受僱聲明。

Eligible staff of the Legislative Council Secretariat please submit: 合資格立法會秘書處職員請提供：

One copy of your earnings statement issued within 3 months before the Contract Anniversary Date by The Legislative Council Commission.
一份由立法會秘書處於合約生效日前三個月內發出之薪酬單副本。

Employment Declaration (to be completed by the applicant's Supervisor) 受僱聲明 (由申請人之上級填寫)

I, as the Supervisor of the applicant, declare that the applicant is an existing civil servant of the Hong Kong government.
本人為申請人之上級，茲證明申請人是香港政府現職公務員。

I, as the Supervisor of the applicant, declare that the applicant is an existing non-civil service contract staff of the Hong Kong government with a minimum of one (1) year uninterrupted employment history and contract term.
本人為申請人之上級，茲證明申請人是香港政府之現職非公務員合約僱員，其受僱年資及合約期合共連續一年或以上。

Supervisor's Signature 申請人之上級簽署

Date 日期

Department Chop 部門蓋章

X

DD 日 MM 月 YY 年

X

(Full Name 姓名)

Declaration 聲明

I hereby apply to be enrolled as a Subscriber and enrol the dependant(s) listed in this Application for Bupa Civil Servants Health Insurance Scheme ("Scheme"). I / We confirm that I / we have selected this insurance plan of my / our own free will. I / We further confirm that the product features of the Scheme were able to fulfil my / our medical protection needs, financial situation and premium affordability.

I / We understand and agree that no Hospital and Surgical Benefit nor Supplementary Major Medical Benefit will be paid for (i) any illnesses (except for accidental injury) sustained within 180 days from the Coverage Commencement Date of the Member(s); and (ii) the following conditions that occur during the first 12 months from the Coverage Commencement Date: cataracts, endometriosis, diseased tonsils requiring surgery, hemorrhoids, hyperthyroidism, pathological abnormalities of nasal septum or turbinates, sinus conditions requiring surgery and tumours (except skin). I / We declare that, to the best of my / our knowledge and belief, the statements contained in this Application are true and complete. I / We agree to be bound by the terms and conditions of the Contract of this Scheme, which I / we understand are available on request and will be provided to me / us if this application is approved. I / We agree that this Health Declaration and the answers given in this Application shall be the basis of the Contract between me / us and Bupa. I understand that I have the right to cancel this Contract within 21 days from the Coverage Commencement Date and that if I do not cancel the Contract within that period, all information in this Application is deemed to be final. The Scheme is only eligible for enrolment by civil servants of the Hong Kong government, non-civil service contract staff with a minimum of one year of uninterrupted employment history and contract term with the Hong Kong government, and staff of the Legislative Council Secretariat ("Eligible Persons"). Bupa shall have the right to request Eligible Persons to provide a valid employment proof from time to time. If the Subscriber is no longer an Eligible Person, this Contract shall automatically terminate on the Contract Anniversary Date immediately following the termination of employment. The Subscriber shall immediately repay all benefits paid by Bupa under a cancelled contract.

本人茲申請為投保人並為本人及此申請表內列出之受供養人投保於「保柏公務員」醫療保障計劃(「計劃」)。本人/我們確認本人/我們所選之保險計劃乃按照本人/我們之獨立意願而決定。本人/我們並確認計劃的產品內容符合本人/我們現時的醫療保障需求、財務狀況及保費承擔能力。

本人/我們明白亦同意(i)於保障開始日後首180天內患上之任何疾病(意外除外);及(ii)保障開始日後首12個月發生之下列疾病:白內障、子宮內膜組織形成異位、扁桃體切除手術、痔瘡、甲狀腺功能亢進、鼻中隔或鼻甲之病理異常、須動手術之實病症及腫瘤(皮膚除外),將不獲住院及手術與附加醫療保障之賠償。本人/我們聲明,就本人/我們所知所信,本申請表上填報之一切資料,均屬實完整。本人/我們同意遵守此計劃合約之各條款及細則,並明白可在要求下索取,此外保柏亦會於此申請獲批後提供該些條款及細則予本人/我們。本人/我們同意本申請表內之健康聲明及回答作為本人/我們與保柏之間所訂合約之根據。本人明白本人有權於合約生效日後21日內取消此合約。如本人沒有於此期間取消合約,此申請內的所有內容將被視為最終資料。

本計劃僅適用於申請時為香港政府公務員、香港政府之現職非公務員合約僱員(其受僱年資及合約期合共連續一年或以上)及立法會秘書處職員(「合資格人士」)。保柏有權要求合資格人士不時提供有效的就業證明。如投保人不再是合資格人士,則本合約將在其僱傭合約終止後緊隨之合約週年日自動終止。投保人需立即向保柏繳還就已取消合約支付的所有保障。

I acknowledge that Bupa may terminate the cover for the proposed Member with immediate effect if the law of the country in which the proposed Member is located, or the proposed Member's Place of Residence or nationality, including but not limited to USA and Japan, or any other law which applies to Bupa or the Contract, prohibits the provision of healthcare cover by Bupa to local nationals, residents or citizens. I further declare that the proposed Member is not a US permanent resident. I understand that I am obliged to immediately notify Bupa in writing if the proposed Member becomes a permanent resident of USA during the Contract year. Permanent resident shall mean a person residing in a country who is a citizen of or who is permitted under applicable laws to live and work, on a permanent basis, in that country.

本人確認如準會員的所在國家或其居住地或國籍所屬國家的法律(包括但不限於美國和日本)或任何其他他對保柏或本合約適用的法律禁止保柏向當地國民、居民或公民提供醫療保障,保柏可終止相關準會員的保障並立即生效。本人此外聲明準會員並非美國永久居民。本人明白如準會員於合約年度期間成為美國永久居民,本人有責任立即以書面通知保柏。「永久居民」指居於某國家並且身為該國公民或根據適用法律獲許在該國永久性居留及工作的人士。

Personal Information Collection Statement 個人資料收集聲明

By signing this application form, I have read and understood the Personal Information Collection Statement ("Statement") in this application form. I have also brought the Statement to the attention of all proposed Insured Person(s) / Member(s) (or their guardians if applicable) and confirmed the understanding and agreement to it. I/We consent to the transfer of my/our personal data within or outside of Hong Kong for the purposes and to the types of transferees as set out in the Statement. I/We have understood the Statement's effect in respect of my/our personal information collected or held by Bupa (Asia) Limited, including the use, storage, processing, transfer, disclosure and/ or sharing of part of or all of my/our personal information within the Group Companies in accordance with the Statement. The updated version of Statement is available for download from www.bupa.com.hk or Bupa's mobile applications.

通過簽署本申請表,本人確認本人已細閱並明白本申請表所述的「個人資料收集聲明」。本人亦已促使準受保人/會員(或其監護人,如適用)留意「個人資料收集聲明」並確認明白及同意有關內容。本人/我們同意就「個人資料收集聲明」所述用途視乎情況提供本人/我們的個人資料至香港境內外予「個人資料收集聲明」所載的資料承讓人。本人/我們明白個人資料收集聲明對保柏(亞洲)有限公司收集或持有的本人/我們的個人資料的效力及影響,包括按照個人資料收集聲明使用、儲存、處理、轉移、公開或分享本人的部分或全部個人資料致任何集團公司之成員。該個人資料收集聲明最新的版本可於www.bupa.com.hk或保柏應用程式下載。

Use of Personal Information in Direct Marketing 在直接促銷中使用個人資料

With my/our consent, Bupa may use my/our personal data in direct marketing and provide my/our personal data to any member within the Group Companies and selected third parties, which may contact me/us with promotional material (including by email, SMS, mobile application, social media, instant messenger or other means that become available from time to time) as referred to in the section entitled "Use of Personal Information in Direct Marketing" in the Statement, including in relation to insurance (such as premium discounts), wellness, rewards, loyalty or privileges programmes and related products and services. I/we understand that I/we have the right to request Bupa to cease using my/our personal data for direct marketing purposes by emailing customercare@bupa.com.hk or calling the Bupa Customer Care helpdesk on 2517 5333. Tick the box below if I/we wish to receive such direct marketing communications.

只有在本人/我們的同意下,保柏可使用不時向本人/我們收集的個人資料,包括本人/我們的姓名、聯絡方法、性別、健康及家庭狀況,並根據個人資料收集聲明第5段「在直接促銷中使用個人資料」所述,提供本人/我們的個人資料予任何集團公司成員、旗下品牌及/或所述的第三方,為本人/我們提供服務或產品有關的促銷信息包括保險(例如保費折扣)、健康、獎賞、會員忠誠或優惠計劃及其相關的產品及服務的市場推廣資訊(包括通過電郵、短訊、流動應用程式通知、社交媒體、即時通訊工具、或其他隨時可用的聯絡方法)。本人/我們明白有權透過聯絡保柏的客戶服務專線(電郵至customercare@bupa.com.hk或致電2517 5333),要求停止將本人/我們的個人資料用作直接市場推廣用途。如果本人/我們希望收到此類直接業務推廣通訊,請在以下空格填上(✓)號。

By checking this box, I/we wish my/our personal information to be used and disclosed by Bupa related to direct marketing purposes as set out above and in accordance with the Statement. 本人/我們在此空格填上(✓)號,以表示願意保柏使用及披露本人/我們個人資料用作根據個人資料收集聲明和以上所述之直銷業務推廣用途。

| | | | |
|---|--|---|--|
| <p>Applicant's Signature 申請人簽署</p> <p>X</p> <p>(Full Name 姓名)</p> | <p>Signed in Hong Kong on 於香港簽署之日期</p> <p>DD 日 MM 月 YY 年</p> | <p>Proposed Member's Signature (Aged 18 or above) 年滿18歲或以上之準會員簽署</p> <p>X</p> <p>(Full Name 姓名)</p> | <p>Signed in Hong Kong on 於香港簽署之日期</p> <p>DD 日 MM 月 YY 年</p> |
| <p>Proposed Member's Signature (Aged 18 or above) 年滿18歲或以上之準會員簽署</p> <p>X</p> <p>(Full Name 姓名)</p> | <p>Signed in Hong Kong on 於香港簽署之日期</p> <p>DD 日 MM 月 YY 年</p> | <p>Telesales' Name (If applicable and must be completed by the applicant) 營業代表姓名(如適用及必須由申請人填寫)</p> <p>Telesales' Code 營業代表編號</p> <p>Telesales' Contact Tel. No. 營業代表聯絡電話號碼</p> <p>Telesales' Email Address 營業代表電郵地址</p> | |

For transfer existing Bupa Civil Servant membership to another separate Bupa Civil Servant Contract only (If applicable)
只供從現有保柏公務員會籍轉移至另一獨立的保柏公務員合約之用 (如適用)

If there is any change in room levels and optional benefits, please also complete and return the Registration Variation Form for Bupa Civil Servants Health Insurance Scheme which can be downloaded from Bupa's website and **myBupa**.

如需在住房及保障項目上作出任何轉變，亦請填妥並交回保柏公務員醫療保障計劃更改登記申請表，表格可於保柏或 **myBupa** 網站下載。

If existing members are transferred to the new Contract, please provide the following details.

如現行合約的會員將轉移會籍至新合約，請提供下列資料。

Member 會員 1

Member Name (same as HKID Card) 會員姓名 (與香港身份證相同)

Surname 姓

Given Name 名

Previous Bupa Membership No.

前保柏會員編號

_____ - _____

Member 會員 2

Member Name (same as HKID Card) 會員姓名 (與香港身份證相同)

Surname 姓

Given Name 名

Previous Bupa Membership No.

前保柏會員編號

_____ - _____

Member 會員 3

Member Name (same as HKID Card) 會員姓名 (與香港身份證相同)

Surname 姓

Given Name 名

Previous Bupa Membership No.

前保柏會員編號

_____ - _____

Member 會員 4

Member Name (same as HKID Card) 會員姓名 (與香港身份證相同)

Surname 姓

Given Name 名

Previous Bupa Membership No.

前保柏會員編號

_____ - _____

If there will be new member(s) joining the new contract, please complete the section of "Details of Proposed Member(s)" on the second page of this application form.

如將有新會員加入新合約，請填寫此申請表第二頁的「準會員資料」部分。

Applicant's Signature 申請人簽署

Date 日期

X

(Full Name
姓名)

____/____/____
DD 日 MM 月 YY 年

Reminder 提醒你

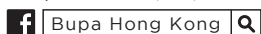
To help us process your Application quickly, please ensure that you have:

- enclosed payment of the correct subscription and levy and a copy of your HKID Card or Passport
 - enclosed a copy of your spouse's HKID Card or Passport if your spouse enrolls
 - enclosed a copy of the HKID Card or the birth certificate for each of your children who you would like to enrol
 - enclosed the student proof for each of your children who is an unmarried full-time student aged between 18 - 24 that you would like to enrol
 - enclosed the Supplementary Health Declaration Form (If this is not your first-time Application)
 - enclosed one copy of your salary statement issued within 3 months before the Contract Effective Date by The Treasury Branch of the Government of the Hong Kong Special Administrative Region (Applicable to eligible civil servants who use salary statement as employment proof)
 - enclosed one copy of your earnings statement issued within 3 months before the Contract Anniversary Date by The Legislative Council Commission (Applicable to eligible staff of the Legislative Council Secretariat)
 - initialled any amendments on this application form
- 我們想更快地助你完成申請，因此請你在遞交申請表時謹記一併附上：
- 正確之保費及徵費與你的香港身份證或護照副本
 - 你配偶之香港身份證或護照副本 (如配偶一同投保)
 - 你子女之香港身份證或出生證明書副本 (如子女一同投保)
 - 你子女之學生證明 (如18歲至24歲之全職在學未婚子女一同投保)
 - 補充健康聲明表 (如你並非首次申請本計劃)
 - 一份由香港特別行政區庫務科於合約生效日前三個月內發出之薪酬單副本 (如果你是合資格公務員並選擇以薪酬單作受僱證明)
 - 一份由立法會秘書處於合約生效日前三個月內發出之薪酬單副本 (如果你是合資格立法會秘書處職員)
 - 及於任何更改之處簽署作實

Bupa (Asia) Limited 保柏 (亞洲) 有限公司

Address 地址: 6/F, Tower 2, The Quayside, 77 Hoi Bun Road, Kwun Tong, Kowloon, Hong Kong 香港九龍觀塘海濱道77號海濱匯第2座6樓

Telephone 電話: (852) 2517 5175 Facsimile 傳真: (852) 2548 1848 Website 網址: www.bupa.com.hk



Bupa (Asia) Limited
Privacy Notice relating to the Personal Data (Privacy) Ordinance (the "Ordinance")

1. Introduction

- 1.1. Bupa (Asia) Limited ("Company", "we" or "us") is committed to protecting your privacy and security of your personal information. This Notice is provided to you in connection with your dealings and provision of data or information to the Company. This Notice is prepared in accordance with the Ordinance and also operates as the Personal Information Collection Statement which we will provide, or make available, to you on or before the collection of your personal information by the Company.
- 1.2. This Notice is intended to ensure that you can make informed decisions about providing your personal information to Company in accordance with this Notice. Please be aware that this Notice replaces any notice or statement of similar nature that may have been provided to you previously. When you click on "I Agree" or select any options with similar content, or log in, confirm, agree to, use or accept this Notice we provide via registration procedure or any other way, you consent to your personal information being collected, stored, used, processed, transferred, disclosed or shared in accordance with this Notice.
- 1.3. For the purposes of this Notice, "Group Company" means the Company and its holding companies, branches, subsidiaries, representative offices and affiliates, wherever situated, and any one of them. Affiliates include branches, subsidiaries, representative offices and affiliates of the Company's holding companies, wherever situated (collectively, the "Group").
- 1.4. If you provide us with the personal information about other individuals, you must tell those individuals that you have provided us with their details and let them know where they can find a copy of this Notice.

2. Personal Information We Collect

- 2.1. From time to time, it is necessary for you, or other members/ insured persons covered under your policy (each a "Member"), to supply the Company with certain personal information (including where relevant, credit information and claims history) relating to you, or the Member, when you apply for insurance or financial products and services from the Company, or when you apply to make changes to your policy, or when you renew a policy.
- 2.2. During the course of your relationship with the Company, further personal information relating to you, or the Member, may also be collected in the ordinary course of our business, for example, when you lodge insurance claims with the Company in relation to yourself or the Member.
- 2.3. Failure to supply personal information requested by the Company may result in the Company being unable to process your application, request for information or services, enquiries and/or provide services or products to you, or the Member.**
- 2.4. The personal information we collect and/or hold from time to time may include your personal identification information, contact information, transaction records, financial background, medical and health records, biometric data and your location and activities when you access or browse our website(s) or use our mobile application(s) or portal(s) (including any diagnostic or health-monitoring tools thereon and the Bluetooth and/or wearable device that are used to collect data for the purposes of such tools).
- 2.5. We will always try to collect your personal information from you through the course of your relationship with us and in a range of ways. However, there may be instances where we will need to collect your personal information from third parties or sources in certain circumstances, such as a family member or someone else acting on your behalf, your employers, medical personnel, business/asset acquisition transactions of the Company, business partners, or public databases.
- 2.6. If you are under the age of 18, you should obtain consent from your parent or guardian before you provide the Company with your personal information.
- 2.7. Storage of personal information may be in various forms including, physical (paper) form, digital customer systems or applications, data management software or systems in the usual course of business practices, depending on your engagement with the Company.

3. Purposes of Collection

- 3.1. Your personal information collected may be used, stored, processed, transferred, disclosed or shared by the Company for the following purposes from time to time:
 - (a). processing, assessing and determining any applications for insurance products and services;
 - (b). offering and providing products and services to you, or the Member, and processing requests made by you, or the Member, from time to time, including but not limited to requests for addition, alteration, deletion, maintenance, management and operation of insurance benefits or insured Members;
 - (c). registering you, or the Member, as a user or a member of services or information provided or to be provided by us on the website(s), mobile application(s) or portal(s) managed and/or operated by us;
 - (d). coordinating your care, or the Members', within Group Companies to achieve better health management outcomes;
 - (e). any purposes in connection with any claims made by or against or otherwise involving you, or the Member, in respect of any products and/or services provided by the Company including, without limitation, making, defending, analysing, investigating, detecting and preventing fraud (whether or not relating to the policy issued in respect of any application or claim) processing, assessing, determining, settling or responding to such claims;
 - (f). performing any functions and activities related to the products and/or services provided by the Company including, without limitation, audit, reporting, market research, general servicing, maintenance of online and other services, identity verification, data matching, research, data analytics, statistical analysis, and reinsurance arrangements;
 - (g). providing you with personalised health information and information about our services or products, and personalised website, mobile application or portal interface;
 - (h). providing you with appropriate health, insurance administration, wellness or other related services (including, without limitation, e-ticketing, appointment booking and clinic / medical professional search and service and product redemption functions on the website(s), mobile application(s) or portal(s)) managed and/or operated by us) or products;
 - (i). communicating with you regarding the administration, features and renewal of the insurance policy that you subscribe to;
 - (j). operating, maintaining, evaluating, improving, troubleshooting problems, and understanding your preference(s) with our website(s), mobile application(s) or portal(s);
 - (k). provision and design of products and services of the Company;
 - (l). exercising the Company's rights in connection with provision of any products and services to you, or the Member, from time to time, for example, to determine any amount of indebtedness from you, and collecting and recovering owing from you or any person who has provided any security or undertaking for your liabilities;
 - (m). communication with you or the Member (or with you on behalf of the Member) in relation to any of the purposes set out in this Notice;
 - (n). with your consent, marketing services, products and other subjects by us, any member and/or brand of the Group Companies (such as Horizon Health and Care Limited and/or Quality HealthCare Group, our affiliates) and/or other third parties (please see further details in paragraph 5 below);
 - (o). managing our relationship with you, our business and organisations who work with us in relation to providing our products or services to you, or the Member (including, with limitation, futures changes to this Notice);
 - (p). enabling an actual or proposed assignee, transferee, participant or sub-participant of all or a substantial part of the Company's rights or business to evaluate the transaction intended to be the subject of the assignment, transfer, participation or sub-participation;
 - (q). making disclosure to satisfy the requirements of any laws, rules and regulations, codes of practice, guidance notes or guidelines binding on the Company; and
 - (r). fulfilling any other purposes directly related to (a) to (q) above.

4. Transfer of Personal Information

- 4.1. Personal information collected or held by the Company relating to you, or the Member, will be kept confidential but the Company may transfer such personal information inside or outside the Hong Kong Special Administrative Region of the People's Republic of China, for the purposes specified in paragraph 3 to the following classes of transferees:
 - (a). any member and/or brand of the Group Companies;
 - (b). any insurance adjusters, agents and brokers;
 - (c). any re-insurance companies authorised by the Company;
 - (d). employers (for members of corporate policy only);
 - (e). healthcare professionals and hospitals;
 - (f). any third parties engaged in connection with a member of the Group Company's business who provides medical, health, insurance, wellness or other related services or products;
 - (g). any agent, contractor or third party service providers who provide administrative, telecommunications, computer, payment, data processing, storage of analytics, printing, research, advertising, distribution or other services to the Company in connection with the operation of business, (including without limitation insurers; banks; lawyers; accountants; claims investigators; fraud prevention organisations; other insurance companies (whether directly or through fraud prevention organisations or other persons named in this paragraph); organisations that consolidate claims and underwriting information for the insurance industry; the police and databases or registers (and their operators) used by the insurance industry to analyse and check information provided against existing information; debt collection agencies; data processing companies; research agencies and professional advisors);
 - (h). with your consent, third parties (within or outside the Group Companies) in relation to direct marketing (please see further details in paragraph 5 below);
 - (i). third party reward, loyalty, co-branding and privileges programme providers and co-branding partners of a member of the Group Companies;
 - (j). financial institutions engaged by the Company or you for billing and payment purposes;
 - (k). any actual or proposed assignee, transferee, participant or sub-participant of all or a substantial part of the Company's rights or business; and
 - (l). any person to whom the Company is under an obligation to make disclosure under the requirements of any law, rules, regulations, codes of practice or guidelines binding on the Company including, without limitation, any applicable regulators, governmental bodies, industry recognised bodies, credit reference agencies, the Courts, and where otherwise required by law.
- 4.2. We will only disclose personal information limited to that which is necessary to the above parties for the relevant purposes, who may process (including, without limitation, by recording, organising, structuring, storing, adapting, altering, retrieving, using, aligning, combining or erasing) your personal information for the relevant purposes set out in paragraph 3 above.
- 4.3. In the event that we complete the acquisition of a new business or brand, we shall communicate with you through the communication channels you provided to us, and any personal information shall be treated in accordance with this Notice if it is practicable and permissible to do so.

5. Use of Personal Information in Direct Marketing

- 5.1. Only with your consent (which includes an indication of no objection), the Company, any member and/or brand of the Group Companies and/or the third parties stated under paragraphs 3.1 (n) and 5.2 (b) to (e) may use your personal information collected from time to time to provide you with marketing communications (including by email, SMS, mobile application, social media, instant messenger or other means that become available from time to time) relating to the following products and services:
 - (a). insurance, medical, dental, healthcare, wellness, personal development, beauty, sporting activities and membership, lifestyle, entertainment, financial, and related services and products;
 - (b). rewards, benefits, discounts, member activities, loyalty or privileges programmes and related services and products;
 - (c). services and products offered by the Company's co-branding partners; and
 - (d). donations and contributions for charitable and/or non-profit making purposes.
- 5.2. The above services, products and subjects may be provided or (in the case of donations and contributions) solicited by the Company and/or:
 - (a). any member and/or brand of the Group Companies;
 - (b). third party service providers;
 - (c). third party reward, loyalty, co-branding or privileges programme providers;
 - (d). co-branding partners of a member of the Group Companies; and
 - (e). charitable or non-profit making organisations.

Personal Information Collection Statement 個人資料收集聲明

- 5.3. We may not use your personal information for direct marketing purposes unless we have received your consent. For the avoidance of doubt, the latest instruction (for example, consent or indication of no objection, or request for opt-out) received from you shall override any previous instruction given to the Company in this regard in relation to all of your personal information collected or held by the Company from time to time.
- 5.4. If you choose to personalise your services where such options are available, we will use personal information that we collect so that we can offer you those personalised services or communications. If you do not wish to accept those personalised services or communications, you can unsubscribe from those services at any time and we will cease to offer such services to you.
- 5.5. For the avoidance of doubt, whether or not you consent to receive marketing communications of the type described in this paragraph 5, the Company may still communicate with you regarding the administration, features and renewal of your insurance policy.
- 6. Security and Retention**
- 6.1. The Company retains your personal information for as long as necessary for the purposes set out in this Notice, or otherwise agreed between you and us, unless otherwise required or permitted under applicable law.
- 6.2. Where the Company no longer requires your personal information for the purposes under this Notice, or otherwise required under law, we will take appropriate steps to securely delete or destroy your personal information.
- 6.3. We will take reasonable steps to securely store your personal information. This includes implementing a range of digital and physical security measures. In addition, we will restrict access to your personal information to those properly authorised to have access.
- 6.4. When you use our sites, we and third-party companies collect information by using cookies and other technologies such as pixel tags (for simplicity we refer to all such technologies as "cookies"). The updated version of the Cookies Policy is available for download from our website: www.bupa.com.hk and is available upon request.
- 6.5. Our websites, mobile applications or portals may provide the links to other external websites over which we do not have control. You are advised to refer to the privacy policies of these websites for more information.
- 7. Data Access and Correction**
- 7.1. Under and in accordance with the terms of the Ordinance, you have the following rights to:
- (a) check whether the Company holds personal information relating to you or the Member and to access such personal information;
 - (b) require the Company to correct any personal information relating to you or the Member which is inaccurate;
 - (c) ascertain our policies and practices in relation to personal data and to be informed of the kind of personal data held by the Company;
 - (d) request the Company to cease using your personal information for direct marketing purposes; and
 - (e) change your preference in respect of our use of your personal information.
- 7.2. Requests can be made in writing to the Company's Data Protection Officer at the following address:
Data Privacy Officer/ Customer Service Manager
6/F, Tower 2, The Quayside, 77 Hoi Bun Road, Kwun Tong, Kowloon, Hong Kong
Or, by email:
customercare@bupa.com.hk
8. In accordance with the terms of the Ordinance, the Company has the right to charge a reasonable fee for the processing of any personal information access or correction request.
9. For any enquiries about this Notice, please do not hesitate to contact our Customer Care helpdesk at 2517 5333.
10. Nothing in this Notice shall limit the rights of customers under the Ordinance.
11. In case of discrepancies between the English and Chinese versions of this Notice, the English version shall prevail. This Notice maybe amended by the Company from time to time.

保柏（亞洲）有限公司有關個人資料（私隱）條例（「條例」）之私隱通知

1. 簡介

- 1.1. 保柏（亞洲）有限公司（「本公司」或「我們」）致力保障您的個人資料的私隱及安全。本私隱通知是就您與我們進行交易及提供資料或資訊而向您提供的。本私隱通知按照條例所編製及作為收集個人資料聲明，我們將在收集您的個人資料時或之前向您提供或可供查閱。
- 1.2. 本私隱通知旨在確保您能夠根據本私隱通知，就向我們提供您的個人資料時作出知情的決定。請注意，本私隱通知將取代之前可能已提供給您的任何類似性質的私隱通知或私隱通知。當您點擊「同意」或選擇任何類似內容的選項，或登錄、確認、同意、使用或接受我們通過登記程序或其他任何方式提供的本私隱通知時，即表示您同意您的個人資料根據本私隱通知收集、存儲、使用、處理、傳輸、披露或分享。
- 1.3. 就本私隱通知而言，「集團公司」是指本公司及其母公司、分行、子公司、代表處及關聯公司，無論其位於何處，以及其中的任何一家。關聯公司包括母公司的分行、子公司、代表處及關聯公司，無論其位於何處（統稱為「本集團」）。
- 1.4. 如果您向我們提供其他人的個人資料，您必須通知並告知他們本私隱通知。

2. 我們收集的個人資料

- 2.1. 在您或受保於您保單的其他會員/受保人（每位「會員」）向本公司申請保險或金融產品及服務，或當您更改保單或續保時，必須不時向本公司提供您或會員的個人資料（包括信用資料和以往索賠紀錄，如適用）。
- 2.2. 本公司亦可能會在日常業務運作的過程中向您或會員收集更多個人資料，例如當您為您或代會員向本公司提出保險索償時。
- 2.3. 如您未能提供本公司所要求的個人資料，本公司可能無法處理您的申請及/或向您或會員提供保險產品、服務或其他相關服務。
- 2.4. 我們不時收集及/或持有的個人資料可能包括您的個人身份證明資料、聯絡資料、交易記錄、財務背景、醫療及健康記錄、生物辨識資料及您在訪問或瀏覽我們的網站或使用我們的流動應用程式或門戶平台時的位置及活動（包括其上的任何診斷或健康監測工具及此類工具用於收集數據的藍牙及/或可穿戴設備）。
- 2.5. 在您與我們的互動關係過程中，我們可通過多種方式從您那裡收集您的個人資料。但是，在某些情況下，我們可能需要從第三方或來源收集您的個人資料，例如代表您的家庭成員或其他人、您的雇主、醫務人員、本公司的業務/資產收購交易、業務合作夥伴或公共數據庫。
- 2.6. 如您未滿18歲，您向本公司提供您的個人資料前，應徵得您父母或監護人的同意。
- 2.7. 根據您與我們的互動關係，個人資料的存儲可以採用不同形式，包括實體（紙張）形式、數碼化客戶系統或應用程式、日常業務實踐過程中的數據管理軟件或系統等。

3. 收集個人資料之目的

- 3.1. 本公司將就以下目的不時使用、儲存、處理、轉移、公開或分享您的個人資料：
 - (a). 處理、評估、決定任何保險產品及服務之申請；
 - (b). 為您或會員提供保險產品及服務及處理您或會員不時提出的要求，包括但不限於要求增加、更改、刪除、維持及管理保障項目或受保會員；
 - (c). 登記您成為由我們管理及/或營運之網站、流動應用程式或門戶平台的用戶或其所提供或將提供的資訊或服務的會員；
 - (d). 在本集團公司旗下協調您或會員的護理，實現更好的健康管理結果；
 - (e). 任何有關您或會員對本公司所提供之保險產品及服務提出的索償，包括但不限於賠償、辯護、分析、調查、偵測及防止欺詐行為（無論是否與就此申請而簽發之保單及相關的任何申請或索償）、處理、評估、決定、解決、回應該等索償；
 - (f). 執行與本公司提供的服務或產品有關的任何功能及活動，包括但不限於審計、匯報、市場研究、一般服務、在線及其他服務的維護、身份核實、資料核對、研究、數據分析、統計分析及再保險之安排；
 - (g). 向您提供個人化的健康資訊及有關我們的產品或服務的資訊，及個人化的網站、流動應用程式或門戶平台介紹；
 - (h). 向您提供適合的健康、保險管理、保健或其他相關服務（包括但不限於電子票務、預約及診所/醫療專業人員搜索，以及我們管理及/或營運之網站、流動應用程式或門戶平台上的服務及產品兌換功能）或產品；
 - (i). 就您的保險產品計劃的管理、保障及續保事項與您溝通；
 - (j). 就我們的網站、流動應用程式或門戶平台進行營運、維護、評估、改善、問題排解，以及瞭解您的偏好；
 - (k). 提供及設計本公司的產品及服務；
 - (l). 行使本公司向您或會員提供保險及服務有關的權利，例如釐定您拖欠的任何款項的金額，及向您或任何已為您的債務提供任何擔保或承諾的人士，追收和收回拖欠的任何款項；
 - (m). 就本私隱通知中所述的任何用途與服務或會員（或與代表會員的您）聯絡；
 - (n). 在您同意的情况下促銷我們、任何集團公司成員及/或旗下品牌（例如我們的關聯公司 - Horizon Health & Care Limited 及/或卓健集團）及/或第三方的服務、產品及其他主題（詳情請參閱下文第5段）；
 - (o). 管理我們與您、我們的業務及與我們合作向您或會員提供產品或服務的組織之關係（包括但不限於通知本私隱通知的未來變更）；
 - (p). 允許本公司全部或部分權益或業務的實際或建議承讓人、受讓人、參與人或次參與人，就涉及的轉讓、出讓、參與或次參與的交易進行評估；
 - (q). 為遵守任何法例之要求，或根據監管或其他機關所發出對本公司具有約束力或要求其遵守的規則、規例、實務守則、須知或指引，而作出披露；及
 - (r). 達到與上述(a)至(q)直接有關的其他目的。

4. 個人資料的轉移

- 4.1. 本公司所收集或持有與您或會員有關的個人資料將會保密，但本公司可在中華人民共和國香港特別行政區境內或境外，為上文第3段規定的目的，將這些個人資料轉移予下列類別的承轉人：
 - (a). 本公司的集團公司成員及旗下品牌；
 - (b). 任何由本公司授權的保險理算人、代理及經紀；
 - (c). 任何由本公司授權的再保險公司；
 - (d). 僱主（只適用於團體保單之會員）；
 - (e). 醫護專業人員及醫院；
 - (f). 任何就集團公司的業務被聘用提供醫療、健康、保險、保健或其他相關服務或產品的第三方；
 - (g). 任何代理人、承包人或其他就本公司之業務運作，向本公司提供行政、電訊、電腦、付款、資料處理、數據儲存及分析、印刷、廣告、研究、分銷或其他服務的第三方服務供應商（包括但不限於保險公司、銀行、理財顧問、律師、會計師、理賠調查員、防欺詐組織、其他保險公司（無論是直接地，或是通過過防欺詐組織或本段中指定的其他人士）、為保險業界整合申索及承保資料之組織、警察、供保險業界用作分析及核對所提供的資料與既有資料的資料庫及登記冊（及其運營者）、收數公司、資料處理公司、研究服務機構及專業顧問）；
 - (h). 在您的同意下，任何參與直接促銷的第三方（無論在集團公司內或外）（詳情請參閱下文第5段）；
 - (i). 獎賞、會員忠誠、品牌合作或優惠計劃之第三方供應商，及集團公司成員；
 - (j). 本公司或您為處理帳單及付款之目的而聘用的金融機構；
 - (k). 任何本公司全部或重要部分權益或業務的任何實際或建議承讓人、受讓人、參與人或附屬參與人；及
 - (l). 為遵守任何對本公司有約束力的法律、規則、規例、實務守則、指引資料或指引而有義務向其作出披露的任何人士，包括但不限於任何適用的監管機構、政府部門、受認證的行業組織、法院或其他法律規定的機構。
- 4.2. 我們只會向上述各方披露僅限於該相關目的必需的個人資料，他們可按上文第3段所述的相關目的處理（包括但不限於記錄、組織、構建、儲存、調整、修改、檢索、使用、達到一致、合併或刪除）您的個人資料。
- 4.3. 假若我們完成收購新公司或品牌的業務，我們會透過您提供給我們的通訊渠道向您溝通，而任何我們在得到您同意下獲取的個人資料將會在可行或許可的情況下根據本私隱通知被處理。

5. 在直接促銷中使用個人資料

- 5.1. 只有在您的同意下（包括不反對的表示），本公司、任何集團公司成員、旗下品牌及/或第3.1 (n) 項及第5.2 (b) 至 (e) 項所述的第三方可使用不時向您收集的個人資料，為您提供與下列服務或產品有關的促銷信息（包括通過電郵、短訊、流動應用程式通知、社交媒體、即時通訊工具、或其他隨時可用的聯絡方法）：
 - (a). 保險、醫療、牙科、康健、健康、個人發展、美容、體育運動及會員服務、生活時尚、娛樂、金融及相關服務及產品；
 - (b). 獎賞、權益、折扣、會員活動、會員忠誠或優惠計劃及其相關的服務及產品；
 - (c). 本公司的品牌合作夥伴提供的服務及產品；及
 - (d). 為慈善及/或非牟利用途的捐款及捐贈。
- 5.2. 上述服務、產品及主題可能由本公司及/或下列人士提供或（在捐款及捐贈的情況下）徵集：
 - (a). 任何集團公司成員及/或旗下品牌；
 - (b). 第三方服務供應商；
 - (c). 獎賞、會員忠誠、品牌合作或優惠計劃之第三方供應商；
 - (d). 集團公司成員的品牌合作夥伴；及
 - (e). 慈善或非牟利機構。
- 5.3. 除非我們已取得您的同意，否則本公司不可以使用您的個人資料作直接促銷用途。為免生疑問，就本公司不時收集或持有的所有您的個人資料，本公司將會以從您收到的最新指示（例如同意或表示不反對的指示，或提出反對要求）為準。
- 5.4. 如果我們有提供服務個人化的選項時，而您選擇將您的服務個人化，我們將使用向您收集的個人資料為您提供這些個人化的服務或通訊。如果您不希望接受這些個人化的服務或通訊，您可以隨時取消訂閱這些服務，我們將停止向您提供這些服務。
- 5.5. 為避免有疑慮，不論您是否同意接收以上第五段所述的市場推廣資訊類別，本公司仍然可能就您保單相關的行政、保障及續保事宜與您聯絡。

6. 個人資料的安全及保留

- 6.1. 除非相關法律另有要求或批准，本公司會保留您的個人資料以達到本私隱通知所列所需的目的為止，或根據你與我們的另行協定保留您的個人資料。
- 6.2. 如果本公司不再需要您的個人資料以用於本私隱通知規定的目的，或法律規定的其他目的，我們將採取適當的步驟，安全地刪除或銷毀您的個人資料。
- 6.3. 本公司會採取合理措施安全存儲您的個人資料。這包括實施一系列安全措施。此外，我們會將對您的個人資料的訪問權限，限制為獲得適當授權的人員。
- 6.4. 當您瀏覽我們的網站時，我們和我們合作的第三方公司通過使用 cookies 和其他技術（如像素標籤 - pixel tag）收集信息（為簡單起見，我們將所有此類技術稱為“cookies”）。Cookies 政策的更新版本可從我們的網站 www.bupa.com.hk 下載，並可要求提供。
- 6.5. 我們的網站、流動應用程式或門戶平台可能載有第三方網站的連結，我們對該等其他網站並無控制權。我們建議細閱該等網站的私隱聲明。

7. 查閱及更改個人資料

- 7.1. 根據有關條例中的條款，您有權：
 - (a). 查詢本公司是否持有與您或會員相關的個人資料，並查閱該等資料；
 - (b). 要求本公司更正任何有關您或會員的不準確的個人資料；
 - (c). 查明本公司對於個人資料的政策及處理方法及獲告知本公司持有的個人資料類別；
 - (d). 要求本公司停止將您的個人資料作直接市場推廣用途；及
 - (e). 更改您對我們使用您的個人資料的偏好。
- 7.2. 如您需行使上述權利，請以書面形式將您的要求：

郵寄：香港九龍觀塘海濱道77號海濱匯第2座6樓
 保柏（亞洲）有限公司
 保障資料主任/客戶服務經理
 或電郵：
customer-care@bupa.com.hk

8. 根據有關條例之條款，本公司有權就處理您的查閱或更改的資料要求收取合理費用。
9. 如閣下對本聲明有任何查詢，請隨時致電本公司的客戶服務專線 2517 5333。
10. 本私隱通知不會限制您在條例下所享有的權利。
11. 如本私隱通知的英文版本與中文版本存有差異時，將以英文版本為準。本私隱通知會本公司不時修訂。

Bupa Civil Servants Health Insurance Scheme Credit Card Authorisation Form

保柏公務員醫療保障計劃信用卡付款授權書



Subscriber's Name 投保人姓名

Surname

姓

Given Name

名

If credit card payment is chosen as the payment method, please complete this form, sign where marked "X" and return this form to Bupa by mail or by fax. If you have faxed this form to Bupa, please do not return it to us by mail again.

若選擇以信用卡付款，請填妥此表格及簽署於「X」位置，並交回保柏。若你已傳真此表格給我們，請無須寄回此表格。

Visa 

MasterCard 

Cardholder's Name 持卡人姓名

HKID Card No. 香港身份證號碼

Credit Card Account No. 信用卡戶口號碼

Credit Card
Expiry Date
信用卡到期日

MM月 YY年

I hereby authorise and direct Bupa (Asia) Limited to debit the subscription and levy due from my credit card account on a yearly basis until further notice.

本人茲授權保柏(亞洲)有限公司從本人的信用卡戶口每年支付應繳保費及徵費金額，直至另行通知。

If the Cardholder is not the applicant / Subscriber / proposed Member*, please fill in the following information.

若信用卡持有人並非申請人/投保人/準會員*，請填寫以下資料。

Relationship with the applicant/proposed Member* 與申請人/準會員*關係 (Applicable to spouse, parents or children only 只適用於配偶、父母或子女)

I hereby confirm to pay the subscription and levy due of Bupa Health Insurance Scheme for the applicant as listed in this form.

本人同意及承擔列於此表格上的申請人之全數應繳之保柏醫療保障計劃保費及徵費金額。

Cardholder's Signature 持卡人簽署

Contact Phone No. 聯絡電話號碼

Date 日期

X

DD日 MM月 YY年

*Please delete if inappropriate 請刪除不適用者

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